

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Acting Director of Personnel		
2			
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ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
<p><b>Remarks:</b> In discussing the film of the annual Awards Ceremony (as we also talked about the film of the President's visit) you mentioned, I believe, that you would be putting up to us a recommendation for replacement of some existing auditorium lighting by a different type to provide adequate lighting for future filming. Another thing we talked about, I believe, was changing the camera location in order to show less of the tops of the heads of the speakers being filmed. A third point is the matter of sound synchronized with the film. Is there anything working on these points as far as we are concerned or are you working directly with OL and/or OTR?</p> <p style="text-align: right;">John W. Coffey</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
ADD/S			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	

FORM NO. 1-67 237 Use previous editions

(40)

ADD/S:JWC/ms (19 Nov 69)

Distribution:

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1 - DD/S Chrono

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21 Nov 69 - NOTE FOR THE RECORD:

[redacted] O/D/Pers, phoned to advise STA that this matter is being actively worked on.

[redacted] obtained recommendations from the Chief [redacted] of OTR; memo was then STA forwarded to Chief, OL/LSD. [redacted] has STA submitted it to [redacted] Fine Arts Commission to STA cost out, etc. -- OP will keep us advised.